



HARYANA RIGHT TO SERVICE COMMISSION
S.C.O. No. 38 & 39 (2nd FLOOR), SECTOR 17-A, CHANDIGARH-160017
Website- <https://haryana-rtsc.gov.in/> Telephone: 0172-2711050

To

Wtr no:- 1956

Dt:- 28 April 2026

The Principal Secretary to Government, Haryana,
Cooperation Department.

Subject: Recommendation for notification of new service "Transfer of Share Certificates of Members of Cooperative Group Housing Societies" under the Haryana Right to Service Act, 2014.

Sir,

I am directed to refer to the subject cited above. A representation has been received from Sh. Pawan Kumar Bansal, Chairman, Citizens for Responsibility, Accountability & Transparency, Gurugram, (copy enclosed) requesting that the process relating to transfer of share certificates of members of Cooperative Group Housing Societies by the Society Management and the office of the Assistant Registrar, Cooperative Societies, Haryana, be brought under the Haryana Right to Service Act, 2014.

2. It has been represented that members of Cooperative Group Housing Societies often face unnecessary delays, repeated objections and harassment in matters relating to transfer of share certificates after sale, transfer, succession or nomination. In the absence of any notified service under the Haryana Right to Service Act, 2014, there is no prescribed timeline for disposal of such cases, resulting in inconvenience to the general public and lack of accountability.
3. The transfer of share certificates is an essential service directly connected with ownership rights, membership rights and peaceful enjoyment of residential property in Cooperative Group Housing Societies. Delay in such transfer adversely affects mutation, sale, inheritance, maintenance records and other allied matters. Therefore, a transparent, time-bound and accountable mechanism is required for disposal of such applications.
4. Section 17(1) of the Haryana Right to Service Act, 2014 provides as under:

"17(1) It shall be the duty of the Commission to ensure proper implementation of this Act and to make suggestions to the State Government for ensuring better delivery of services. For this purpose, the Commission may—

(a) to (e)

(f) recommend additional services to be notified under Section 3 and may also suggest modifications in the notifications already issued for better implementation of this Act."



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5. Accordingly, it is recommended that the service namely "**Transfer of Share Certificates of Members of Cooperative Group Housing Societies**" be notified under Section 3 of the Act with clear timelines for disposal of applications. The scope of this service may include receipt of application, scrutiny of documents, removal of objections, approval/rejection by competent authority and issuance/endorsement of transferred share certificate.
6. **It is hoped that your Department will give due consideration to this recommendation and notify the said service. In this regard, you are requested to furnish your response/comments to the Commission by 11.05.2026 through email only at the Commission's email ID: rtsc-hry@gov.in.** Physical copy must not be sent. The reply being sent must mention the name and designation of the signatory without which the same will not be entertained.

This issues with the approval of Worthy Chief Commissioner, HRTSC.

(Sube Khan)

Under Secretary-cum-Registrar,
Haryana Right to Service Commission
E-mail: rtsc-hry@gov.in

Endst No. 1956

Dated 28 April 2026

A copy of the above is forwarded to the following: -

1. The Chief Secretary to Government of Haryana, General Administration Department (Administrative Reforms), Haryana Civil Secretariat, Chandigarh (supdt-ar.cse@hry.gov.in) for information and further necessary action, please.
2. Sh. Pawan Kumar Bansal, Chairman, Citizens for Responsibility, Accountability & Transparency, Gurugram for information, please.

(Sube Khan)

Under Secretary-cum-Registrar,
Haryana Right to Service Commission
E-mail: rtsc-hry@gov.in